

BUDGET MONITORING BOARD

ABERDEEN, 18th December, 2009. - Minute of Meeting of the BUDGET MONITORING BOARD. Present:- Councillor Kevin Stewart, Convener; and Councillors Fletcher (as substitute for Councillor Greig), McDonald, John Stewart and Young.

1 MINUTE OF MEETING OF 27 NOVEMBER 2009

The Board had before it the minute of its previous meeting held on 27th November, 2009.

The Board resolved:-

to approve the minute of the meeting held on 27th November, 2009.

2 VACANCY MANAGEMENT

The Board had before it a report by the Head of Human Resources submitting information on a number of vacancies approved for advertising by the Corporate Management Team (CMT), and on a number of posts for which CMT did not approve advertising at this time.

The report recommended:-

that the Board note the decisions of the Corporate Management Team.

The Board resolved:-

- (i) to note that the undernoted posts have been approved by the Corporate Management Team for external advertisement after scrutiny of each request namely:-
- (1) Assistant Pensions Officer (3 full time fixed term posts)
 - (2) Development Officer (1 full time fixed term post)
 - (3) Pensions Officer (Accounting) (1 full time permanent post)
 - (4) Casual Escort (as and when required)
 - (5) Casual Nursery Nurse (as and when required)
 - (6) Casual Pupil Support Assistant (as and when required)
 - (7) Children's Escort (part time fixed term post)
 - (8) Community Arts Officer (part time permanent post)
 - (9) Community Learning Worker (Mental Health) (1 part time permanent post)
 - (10) Library Assistant (1 part time fixed term post)
 - (11) Nursery Nurse (1 part time fixed term post)
 - (12) School Administrator (1 full time fixed term post)
 - (13) School Support Assistant (1 full time fixed term post)
 - (14) Supervisory Technician (1 full time fixed term post)
 - (15) Catering Assistants (3 part time permanent posts for term time)

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- (16) Cleaner (1 permanent part time post)
- (17) Assistant Cook (1 permanent part time post)
- (18) Children's Service Manager (Children in Need) (1 permanent full time post)
- (19) Task Supervisor (1 permanent full time post)
- (20) Casual Primary Teacher (as and when required)
- (21) Casual Secondary Teacher (as and when required)
- (22) Depute Head Teacher – Secondary (2 full time permanent posts)
- (23) Depute Head Teacher of ASN – Primary (1 full time fixed term post)
- (24) Principal Teacher of Design, Food and Information Technologies Faculty – Secondary (1 full time permanent post)
- (25) Principal Teacher of Language and Literacy Faculty – Secondary (1 full time permanent post)
- (26) Principal Teacher of Modern Languages Faculty – Secondary (1 full time permanent post)
- (27) Principal Teacher of Pupil Support (Support for Learning Faculty) – Secondary (1 full time permanent post)
- (28) Principal Teacher of Science Faculty – Secondary (1 full time permanent post)
- (29) Teacher – Primary (1 full time fixed term post)
- (30) Teacher – Nursery (1 full time fixed term post)
- (31) Teacher of ASN – Primary (2 full time permanent posts)
- (32) Teacher of ASN – Primary (1 part time fixed term post)
- (33) Teacher of ASN (Trampolining) – Primary (1 part time fixed term post)
- (34) Teacher of Business Studies – Secondary (1 part time fixed term post);
- (ii) to note that the Corporate Management Team has approved for internal advertising only the undernoted posts, namely –
 - (1) Safer Aberdeen Programme Manager (1 part time permanent post)
 - (2) Administrative Assistant (1 full time fixed term post)
 - (3) Clerical Assistant/Typist (1 part time fixed term post);
- (iii) to note that the Corporate Management Team has approved the filling of the following posts –
 - (1) School Receptionist (part time fixed term post)
 - (2) School Support Assistant (1 full time fixed term post)
 - (3) Assistant Insurance Officer (1 part time permanent post);
- (iv) to note that the Corporate Management Team has deferred advertising the undernoted posts meantime, namely –
 - (1) Teacher – Primary (1 fixed term part time post)
 - (2) Social Worker/MHO (1 full time permanent post)
 - (3) Social Worker (Criminal Justice) (1 full time permanent post); and

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- (v) in the light of Members' concerns about the need for the review of the City Warden service to be completed quickly, to request the Director of Housing and Environment to arrange for early re-consideration by CMT of their decision to defer advertising of 12 posts of City Warden and to report on the outcome to the next meeting of the Budget Monitoring Board.
- **KEVIN STEWART, Convener.**